

Official Valid Document—OVD

The Government of India has notified six documents as 'Officially Valid Documents' (OVDs) for the purpose of KYC .

- ❖ Passport,
- ❖ Driving License,
- ❖ Voters' Identity Card,
- ❖ Proof of possession of Aadhaar number (*To be submitted in such form as provided by the UIDAI*)
- ❖ NREGA Job Card, *duly signed by officer of state government.*
- ❖ Letter issued by NPR *containing name & Address*

where the OVD furnished by the customer does not have updated address, the following documents shall be deemed to be OVDs for the limited purpose of proof of address:-

- i. Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill);
- ii. Property or Municipal tax receipt;
- iii. Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address;
- iv. Letter of allotment of accommodation from employer issued by State Government or Central Government Departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies and leave and licence agreements with such employers allotting official accommodation;